

What to Expect: FACTS

The Rose Hill Foundation and Rose Hill Center raise funds that allow grants of financial assistance to offset a portion of the cost of care for residents who have no other source of payment. Financial assistance is not available to patients who are receiving services through one of Michigan's public mental health organizations. All applications are reviewed and acted upon by the Financial Assistance Committee, which is appointed by the Rose Hill Center Board of Directors.

1. Forms of Payment

There is a one-time non-refundable application fee of **\$30.00 per family**. The same application can be applied to multiple institutions provided they use the FACTS Grant & Aid Assessment services. We accept all major Credit Cards (Visa, Master Card, American Express, and Discover).

2. Application Questions

Facts will be requesting financial information on both the Financial Guarantor (Applicant/ Co-applicant) and the Potential Resident (Student). If you have any questions regarding these procedures or need further clarification please call the Rose Hill Center Admission Department at 248-531-2405.

3. Required Documentation

Depending on your application some or all of the following documents may be required.

- Copy of your most recent IRS Federal Form [1040](#), [1040A](#) or [1040-EZ](#) U.S. Individual Income Tax Return. If applicant and co-applicant file separately, we require both tax returns for the same tax year.
- Copies of all your most recent [W-2 Wage and Tax Statements](#) for both the applicant and co-applicant.
Please Note: If you are applying before you have received all the 2016 W-2 Wage and Tax Statements, please submit them as soon as they become available.
- Copies of all supporting documentation for household Non-Taxable Income such as: Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and Temporary Assistance for Needy Families (TANF).
- Copies of all supporting tax schedules if you have income/loss from any of the following*:
 - Business - (Form 1040 Line 12) send [Schedule C](#) or [C-EZ](#) and [Form 4562](#) Depreciation and Amortization
 - Farm - (Form 1040 Line 18) send [Schedule F](#) and [Form 4562](#) Depreciation and Amortization
 - Rental Property - (Form 1040 Line 17) send [Schedule E](#) (page 1)
 - S-Corporation - (Form 1040 Line 17) send [Schedule E](#) (page 2), [Form 1120S](#) (5 pages), [Schedule K-1](#) and [Form 8825](#)
 - Partnership - (Form 1040 Line 17) send [Schedule E](#) (page 2), [Form 1065](#) (5 pages), [Schedule K-1](#) and [Form 8825](#)
 - Estates and Trusts - (Form 1040 Line 17) send [Schedule E](#) (page 2), [Form 1041](#) and [Schedule K-1](#)

*** IMPORTANT:** If you file a tax return but do not have W-2 wages because you are self-employed, you will be required to submit a copy of your 2016 Federal Form 1040 Tax Return.

- If there are any unusual financial circumstances, a letter may be submitted that describes the prior mentioned state of affairs. This letter should be sent to the admissions department for review with the financial assistance application.

4. Completion

FACTS will send an analysis of your ability to pay the daily rate at Rose Hill Center to the Rose Hill Center Financial Assistance Committee. The Financial Assistance Committee will meet, and using the FACTS analysis will make a determination on the amount of assistance or grant.

5. Disclosure

Rose Hill Center Admission Department will notify you of the determination of the grant from the Financial Assistance Committee and set an admission date.